



APPLICATION FOR EMPLOYMENT

PERSONNEL OFFICE USE ONLY

Pending
Denied
Accepted

Starting Rate \$ _____

By _____

Control # _____

Post _____

Training Schedule

Date _____

Day _____

Date _____

Name _____

Last Name

Middle

First Name

Address _____

City _____ State _____ Zip _____

How long have you lived at this address? _____ If less than one year, list your prior address on the back of this application in the comment box.

Birth Date Month & Day _____ Home Phone _____ Cell Phone _____

E-mail _____ Drivers License # _____ State _____

Do you have your own transportation to get to work? _____

If you are driving to work, in whose name is the vehicle registered? _____

Model _____ Year _____ Make _____ Tag Number _____

SECURITY OFFICER JOB REQUIREMENTS

- 1- First Choice Security has mostly nighttime schedules, which include working weekends and Holidays. Is the acceptable to you? _____
- 2- Security Officer duties require walking for long periods of time. Will you be able to perform duties required for the post? _____
- 3- First Choice Security requires that all accepted applicants learn by on the job training Agree _____ Disagree _____
- 4- Do you understand that a Security Officer even if armed is NOT a Police Officer? _____
- 5- It will your responsibility to get to your scheduled assignment on your own. A no call no show can be grounds for immediate termination. Do you understand? _____

All applicants will receive consideration for employment without regard to race, religion, color, national origin, sexual orientation or any other non-merit factor.

Note: To become a security officer/guard, the law requires that your photograph and fingerprints be submitted to the State of Tennessee. They will then approve or disapprove your guard license. First Choice Security may require that employees submit and pass our drug screening and or testing before they will be approved for employment. Background checks are also conducted. If you feel you will pass these requirements, please continue. Falsifying information can result in termination.

First Choice Security requires that every applicant, list all present and past employment for the last ten years. Begin with your most recent. If you need additional space, use the comment section on the back page.

Last or Present Employer		Employer # 2	
Name:	Starting hourly wage:	Name:	Starting hourly wage:
Address	Last hourly wage:	Address	Last hourly wage:
City Zip	Reason for leaving:	City Zip	Reason for leaving:
Type of Business:	Resigned Fired	Type of Business:	Resigned Fired
Supervisor:	Layoff	Supervisor:	Layoff
Telephone:	Comments:	Telephone:	Comments:
Reason for leaving:		Reason for leaving:	
Start date: End date:		Start date: End date:	

Employer # 3		Employer #4	
Name:	Starting hourly wage:	Name:	Starting hourly wage:
Address	Last hourly wage:	Address	Last hourly wage:
City Zip	Reason for leaving:	City Zip	Reason for leaving:
Type of Business:	Resigned Fired	Type of Business:	Resigned Fired
Supervisor:	Layoff	Supervisor:	Layoff
Telephone:	Comments:	Telephone:	Comments:
Reason for leaving:		Reason for leaving:	
Start date: End date:		Start date: End date:	

MILITARY SERVICE RECORD

Were you in the U.S. Armed Forces? Yes No	If yes what branch?
Date started: Date Ended	Total time in service:
Highest rank achieved:	Type of discharge: Honorable Dishonorable Other
Are you in the military reserves? No Yes, what branch?	
How often do you have to report for duties? Weekly Monthly Other, explain:	

CRIMINAL BACKGROUND INVESTIGATION AUTHORIZATION

I do hereby certify that I have never been convicted of any criminal offense anywhere in the United States, except for the following:

Charge	City, State	Date	Disposition

Charge	City, State	Date	Disposition
Signature:			

EDUCATIONAL RECORD

Name and Address of School	Course of study	Last year completed	Diploma or Degree
High School:		9 th 10 th 11 th 12 th Graduated Year:	
College:		1 st 2 nd 3 rd 4 th Graduated Year:	
Trade or Professional School		1 st 2 nd 3 rd 4 th Graduated Year	

Work References
Do not use relatives
Providing this information means that you are giving First Choice Security permission to contact all the references.

NAME	Address	Telephone
1		
2		
3		

In 25 words or more, explain why you want to be a security officer.

Please continue to the back page

COMMENTS
Please use this space for any additional information

PLEASE READ AND SIGN BELOW

**This application shall be considered active for no more than 60 days after the date submitted.
After that time applicants will be required to resubmit a new application.**

I have read and understand all sections of this employment application. All statements written by me are true and complete. I also understand that any false statements on this application or any future document I will be required to fill out, including but not limited to any and all forms I will be preparing in the course of my duties shall be considered sufficient cause for dismissal.

I further understand that if employed by First Choice Security I will be required to abide by all they're rules and procedures. Failure to do so could result in my immediate termination of employment.

I understand that neither this document nor any other offer of employment from First Choice Security or its representatives constitutes an employment agreement.

I consent to the release of information about my ability and fitness for the position I have applied for by employers, schools, law enforcement agencies to investigate, personnel staffing specialists and other authorized employees of First Choice Security.

Signature: _____

Date: _____

DO NOT WRITE IN THIS SPACE Personnel use only - Reference Verification

Previous Employment

1	2	3	4
Military		School	
		High school	College/Trade
Criminal		Personnel	
		1	
		2	
		3	

